

**Capital Area Human Services District Board Meeting
Monday, August 8, 2011**

Members Present: Jermaine Watson, Chairperson; Kay Andrews; Rev. Louis Askins; Christy Burnett, Vice Chair; Sue Bushey; Kathy D’Albor; Wayne Delapasse; Gail Hurst; Becky Katz; Vickie King; Kay Long; Sandi Record; and Gary Spillman

Members Absent: Amy Betts; Dana Carpenter, Ph.D.; Tandra Davison; and Barbara Wilson

CAHSD Executive Staff Members: Jan Kasofsky, Ph.D., Executive Director; Carol Nacoste, Deputy Director

ITEM	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP TIMELINE
<p>Consent Agenda</p> <ul style="list-style-type: none"> • Approval of Agenda August 8, 2011 • Approval of June 6, 2011 Minutes 	<p>Jermaine Watson Chair</p>	<p>The meeting was called to order at 3:10 p.m. by Jermaine Watson, Chair.</p> <p>Motion for approval of the June 6, 2011, minutes with the consent August agenda made by Christy Burnett, seconded by Gail Hurst and unanimously carried.</p>	<p>Action taken, motion carried</p>
<p>Reports from Executive Director</p> <ul style="list-style-type: none"> • Communications: Washington Delegation • <i>Advocate</i> Article • One Book – One Community 	<p>Dr. Kasofsky</p>	<p>Dr. Kasofsky attended the National Council Hill Day in D.C. The take-away message was that budget cuts will be pushed onto the states to make decisions. Block grants will be eliminated so that the Governors will have to make decisions for state cuts.</p> <p>Dr. Kasofsky met with Rep. Alexander’s Health Advisor and Rep. Bill Cassidy. Rep. Cassidy offered to send a letter of support to the Governor’s office, regarding CAHSD’s budget cuts.</p> <p>Louisiana is contracting with a State Management Organization (SMO) to manage care delivery and CAHSD will be a preferred provider for the indigent. Bidding companies have expressed that they would like for CAHSD to serve beyond its seven parishes.</p> <p>This year’s One Book-One Community selection is <i>Crazy: A Father’s Search Through America’s Mental Health Madness</i> by Peter Earley. The book is based on his son, who is diagnosed with schizophrenia. It gives the history of the American mental health system and its laws. The book is very well researched and written. Dr. Kasofsky was on a discussion panel hosted at Jones Creek Library. She has a copy of the book if anyone is interested in reading it.</p>	<p>Obtain copies of the book for the interested Board members.</p>

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<ul style="list-style-type: none"> • Primary Care Integration Referrals/SAMHSA Grant • Government Street Security Detail, Colonel Edmunson • Pharmacy: QoL Meds • Medicaid Waiver Unit Move to CAHSD • Satellite Unit and Tele-health 		<p>In 2009, CAHSD applied for a primary care integration grant, which was not funded. SAMHSA called a couple of weeks ago stating that they will now fund the program at \$2M - \$500,000 for four years. Program indicators are very specific and will be used for research. The program will be operational this October.</p> <p>Dr. Kasofsky met with the Commissioner of Administration and Colonel Edmunson and all but 4 BRPD officers will be replaced by DPS guards. DPS Administration was not able to give the names of officers that would have permanent detail at the Government Street campus so no training has been scheduled. Untrained officers create a security risk for clients and staff.</p> <p>(More law enforcement agencies in the community are asking for training in de-escalation techniques.)</p> <p>Administration is reviewing QoL Meds because CAHSD nurses are spending too much time dispensing medications, which make them unable to provide and bill for nursing services. QoL Meds specializes in behavioral health consumers while providing a full-service pharmacy program. Both staff and clients can get their prescriptions filled on site. Having a QoL meds pharmacy will reduce administrative tasks for clinical staff. If approved, CAHSD will contract with QoL to establish a pharmacy at Government Street and at MDMHC and will dispense medications to all the satellite clinics. QoL Meds would hire their own staff for services.</p> <p>The Office for Citizens with Developmental Disabilities (OCDD) Waiver Unit has officially moved under CAHSD. 11 new staff members are now under the supervision of the Developmental Disabilities Division Director. The move went smoothly.</p> <p>Staff has been reassigned for satellite duties. Ashley Barton is now heading the program and plans to improve efficiency and the ability to expand services and intakes in the fall.</p>	

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<ul style="list-style-type: none"> <li data-bbox="212 207 470 264">• Electronic Health Records <li data-bbox="212 440 499 467">• MHERE Operations 		<p data-bbox="848 201 1717 399">Will begin training staff on August 15th for Train the Trainer process to implement the electronic health record, which is certified by the Federal Government for meaningful use reimbursement. Clinics will be reimbursed \$62,000/physician/NP. January 3rd is the scheduled date that the system will go live. CAHSD is working with 3 other Districts and DHH IT staff. Dr. Kasofsky will keep the Board updated on the progress.</p> <p data-bbox="848 440 1717 602">The MHERE hospitalization rate has decreased from 100% to 38%. Authorized and funded for 20 beds, the MHERE staff has seen over 1,200 people in ten months with 15 open beds. The goal was 800 in one year. Other hospitals can medically clear clients and transport clients to the MHERE once they are stabilized.</p> <p data-bbox="848 643 1717 768">CAHSD is tracking data to make sure people are getting ongoing community based services. EKL and the CAHSD Attorney have given permission for the CAHSD mobile team to do intakes at discharge and transport clients to the CAHSD clinic.</p> <p data-bbox="848 808 1717 1138">There will be a meeting on August 18th at EKL to discuss MHERE ongoing operations once the EKL ER is moving in 2 years to OLOL. The goal is to make sure that services are uninterrupted. Representatives from EKL, LSU, legislature (two), Medicaid, and DOA will meet to discuss two different scenarios – staying at the current location or moving a block to the grounds of EKL urgent care clinic. The cost to move the building is \$100,000 and the cost of renovation of an existing building is \$400,000. The MHERE can continue to operate as long as it is affiliated with a hospital as a satellite of the ER. Clients will need to be medically cleared on the new campus.</p> <p data-bbox="848 1179 1717 1271">At present, most of the clients are transported to the ERs by law enforcement. The hospital is responsible for transporting the clients to the MHERE once medically cleared in the ER.</p>	<p data-bbox="1743 440 1982 570">Dr. Kasofsky will present MHERE demographics at the next meeting.</p>

ITEM	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP TIMELINE
<ul style="list-style-type: none"> • Update on FY 2012 Budget • Budget WRAP • Pointe Coupee Community Health Assessment • D/C of 4Ps+ 	<p>Carol Nacoste</p> <p>Dr. Jan Kasofsky</p>	<p>CAHSD was cut \$144,000 more in state general funds (SGF). The current budget report was distributed and reviewed. The 27th pay period will be funded through statutory dedication of one time funding.</p> <p>The budget is set for \$30.7M for FY 2012. Some increased funding is dedicated for the Medicaid Waiver Unit and some are for community detox beds. Overall, the cut was about \$2.3M.</p> <p>A preliminary close out of FY 2011 was distributed and reviewed. There is an invoice pending payment for locum tenens doctor for the amount of \$450,000 – waiting for state to give us the funding. \$1.7M is itemized as unspent. \$712,000 was transferred to LINC (that we can't spend). There is \$400,000 in PSH funding that is cost reimbursement. \$200,000 will go unspent for FY 2011. The \$450,000 in escrow can be rolled over into next year's budget.</p> <p>Dr. Kasofsky identified a national program through Southern Mississippi University's Center for Sustainable Health Outreach that works as rural demonstration projects employing indigenous residents in their communities.</p> <p>Dr. Kasofsky met with the Pointe Coupee Hospital District Board and local providers, along with Board members Sue Bushey and Gail Hurst, to discuss the program. The group decided to form a committee to learn more about the program. The researcher, Dr. Johnson, Center for Sustainable Health Outreach Director, will conduct a tele-conference next Monday, August 15th.</p> <p>The 4Ps+ screening tool is the collection tool for the national database that has been used by CAHSD for the past 8 years. All the WIC clinics were trained on the 4Ps+, which is a validated tool administered to women on the first prenatal visit to screen for substance abuse, domestic violence, and depression. It includes a brief intervention. The state has been paying to use 4Ps+, but because of budget cuts, the State decided to use the 5Ps+ that is free and never validated. It is planned that the State office will analyze the statistics. Nothing is planned to be done for next 6 months until the new tool is implemented.</p>	<p>Email Sue Bushey and Gail Hurst information about April 15th meeting.</p>

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<ul style="list-style-type: none"> • D/C of 4Ps+ (cont'd) • Staff Development Calendar • Board Membership Status 		<p>Unfortunately, this decision applied to CAHSD's ongoing initiative which was therefore discontinued.</p> <p>One of the perks of being on the CAHSD Board is attending the CEU workshops free of charge. The 2011 Fall CEU Brochure was distributed. If interested in attending a workshop, please contact Amy Traylor.</p> <p>Boards and Commissions has not appointed anyone for Sue Bushey's seat. Dr. Kasofsky thanked Sue Bushey for continuing to serve. It is appreciated.</p>	
<p>Reports from Chair</p> <ul style="list-style-type: none"> • Ends Focus of Grants or Contracts Policy 	<p>Jermaine Watson, Chair</p>	<p>Motion made to approve the Ends Focus of Grants or Contracts Policy as written by Sue Bushey, seconded by Gail Hurst and unanimously carried.</p>	<p>Action taken, motion carried</p>
<ul style="list-style-type: none"> • Treatment of Consumers Policy 		<p>The C'est Bon survey is done every year for adults and children. DD is part of a statewide survey. Motion made to approve Treatment of Consumers Policy as written by Kay Andrews, seconded by Sandi Record and unanimously carried.</p>	<p>Action taken, motion carried</p>
<ul style="list-style-type: none"> • Board Member Self-Evaluations 		<p>The composite Board Member Self-Evaluation was distributed and reviewed. No discussion.</p>	
<ul style="list-style-type: none"> • Parish Meetings 		<p>EBR Metro Council signed the resolution that was used as documentation for the EBR Delegation letter to the Governor.</p> <p>The West Feliciana Police Jury meeting went well.</p> <p>Pointe Coupee Stakeholders will meet on August 15th.</p>	
<ul style="list-style-type: none"> • Policy Review Assignment 	<p>Becky Katz</p>	<p>The Board Member Committee Principles Policy was reviewed by Becky Katz. The Board is in compliance with the policy.</p> <p>The Cost of Governance Policy will be reviewed by Christy Burnett at the September Board meeting.</p>	
<p>Adjournment/ Next Meeting Date</p>		<p>The next meeting will be held on September 12, 2011 at 3:00 p.m. at 4615 Government Street, Building 2, Room 205. Secretary LeBlanc from DOC will be present.</p>	